



# Enterprise Content Management Capability Statement



GS03F018GA  
GS35F070DA



**NAIC Codes:** 518210: Data Processing, Hosting, and Related Services ~ 493190: Other Warehouse and Storage ~ 519120: Libraries and Archives ~ 493110: General Warehousing and Storage ~ 541519: Other Computer Related ~ 561990: All Other Support Services ~ 484110: General Freight and Trucking Local ~ 712110: Museums ~ 561499: All Other Business Support Services ~ 541513: Computer Facilities Management Services

**SIN Codes:** 51-504: Physical Records Management Solutions ~ 51-506: Document Conversion Services ~ 51-507: Destruction Services ~ 51-600: Electronic Records Management Solutions ~ 51-58B: Operating Lease Plan (All Other Products) ~ 132-100: Ancillary Supplies and/or Services ~ 132-51: Information Technology Professional Services



**Data Center** – Infrastructure as a Service (IaaS) and Software as a Service (SaaS) are provided by the FileBank Data Center. SaaS Portals allow you to:

- Access physical objects and virtual documents – Everything in one search
- Analyze data, workflow, and online back-up and disaster recovery services
- Total Enterprise Content Management
- Archive and link e-mails, e-forms, photos, videos, calendars, spreadsheets, blueprints, and more
- Jump to Digital allows the scanning of files from your desktop into your private management system

**Archive Center** –

- Over 600,000 CF vault
- Climate controlled and secure to store documents and objects
- Retention schedules monitored by our in-house Archivists
- File Destruction on-site or off-site
- HIPPA Compliant
- Scrubbing of data files
- Conversion of documents, books, manuscripts, blueprints, microfilm, and microfiche

Company Codes: CAGE: 6SKY2 ~ DUNS: 802336867

Corporate Structure: Veteran Owned Small Business (VOSB) (SBE)

What we offer in-house: 256-bit encryption, Private Cloud Portal, Data Center, Diesel Generator, two-hour fire rated data center with its own fire suppression system inside a two-hour fire rated building

FileBank Milestones: 100 plus schools and municipalities/Government Agencies, 9 Companies of the Arts (including the Metropolitan Opera and Walt Disney), and a contract with the Veterans Affairs for shredding